

Winton Montessori PTO Request for PTO Funds Form

Winton Montessori PTO is dedicated to supporting classroom needs and creative ideas. Such ideas include funding for educational field trips, team building activities, the purchase of books, family outreach and special programs.

Teacher Name: _____ Room # _____

Email: _____ Date of Request: _____

Item of Services Requested:

Amount requested and deadline for payment:

\$ _____

Please explain the educational benefit of this item:

Who will benefit? (entire grade, your class, entire school)

***Please submit to the PTO Mailbox BEFORE
the third Wednesday of the month.***

***Please have a representative in attendance at the next PTO meeting to
provide information regarding this request.***

**PLEASE ALLOW 5 BUSINESS DAYS FOR NOTIFICATION
& PAYMENT IF APPROVED.**

Section below to be completed by PTO

Date Received: _____ Date Presented to PTO and voted on: _____

Check # _____ Date _____